

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 6/13/21 @ 5:00 pm **Location:** Crooked Pond Pool & Virtual via Zoom.com

Attendees:

Cindy Taylor, Treasurer	Les Taylor – CPPA Member
Jay Owen, Board Member	Jim Slavetskis, Secretary
Ron Zmuda – Vice President	George Westerfield, Board Member

Call to Order: The meeting was called to order by Cindy at 5:01pm.

April Meeting Minutes: Jim made a motion to accept the minutes of 5/16/2021. Jay seconded the motion and all approved.

May 2021 Financials:

- **Budget:**
 - Cindy produced two financial reports. One showed May's budget vs. actual along with total Calendar Year and another displayed all months for comparison. Cindy reported that **May 2021 income** was under budget by \$178.16. May's expenses were over budget by \$392.63. **Year-to-date 2021 income** was under budget by \$3,369.06, expenses were \$4,255.90 under budget and net income was over budget by \$886.84.
 - The First Internet Bank account is at \$28,236.24 and the Coastal States Bank is at \$28,180.17 for a total of \$56,416.41. Operating Funds are \$36,884.30 and the reserve Fund is \$19,532.11 for a total of \$56,416.41.
- **Status of Assessment Collection:** There are 11 properties outstanding for a total of \$1,980. Cindy will send out an email and USPS to the owners that their assessment was overdue as of June 1, 2021. There will be a first penalty assessed on these outstanding properties.
- **Pool & Tennis/Pickleball Courts:**
 - **Landscape:** George placed mulch around the lantana plants.
 - **Irrigation/water System:** Ron reported that a sprinkler extension and head has been broken off near the south end concrete table. Jim will review and decide what to do with the extension. Currently the irrigation within the pool area does not function.
 - **Security System/fob/camera:** Cindy gave an update on the installation of the new security/camera system. The system is installed and functioning. It looks like we will probably need 2 telephone lines. One for the security system and the other for the 911 ring down phone. It was suggested that a surge protection system be added to the electrical panel. Jim will review. Custom Security added a battery backup system for the security system.
 - **Procedure for obtaining fobs:** Presently the gates open by entering the existing code followed by the # sign. Once the fobs are distributed the code system for the members will be deactivated. Cindy will have a spreadsheet ready for use in recording the fob number, property address and its code. Cindy suggested that property owners with ID's can pick up their fobs when Board members are at the pool for distribution. If the owner is not able to pick up the fob an email authorization must be sent to Cindy to validate who is authorized to pick up the fob. It was also suggested that if this does not work for owners, they can contact Cindy to pick up their fobs by appointment. Cindy requested availability of Board members to distribute the fobs at the pool area. It was suggested to start distribution the week of June 21st. Cindy will follow up with a schedule.

- **Pump Room – Exhaust Fan, Insulation:** Jim informed the Board that the new exhaust fan is installed and running 24/7. Jim had to install a new GFI receptacle for the exhaust fan. Ron informed the Board that he will get to the insulation ASAP.
- **Pickleball update:** Ron did not have anything new to report on pickleball.
- **SCDHEC- Pool Inspection reports:** Cindy reported that an unannounced inspection occurred which resulted in 2 immediate pool closure deficiencies. The 911 phone was not functioning, and the pool rules were not correct. Cindy found out that Hargray was requested by the 911 center that false alarms were being transmitted to the center. The false alarms were being generated by the security system. The security system pings about every 5 minutes. It looks like we will need 2 separate telephone lines, 1 for the 911 phone and the other for Custom Security equipment. In regard to the pool rules deficiency, Cindy had Les change the pool rules to address the location of the emergency equipment located at the rear of the pool.
- **Pool cracked skimmer lid:** Rich, from our pool services group will order a new skimmer lid.

Other Business:

- **Possible survey of members:** A short survey will take place when the fobs are distributed.
- **Parties:** No new parties have been requested.
- **Bug spray/Trash bags:** Ron suggested that we get some bug spray to place around the pool building and the pool. Jim said that he would get the spray and complete putting it down. Ron also recommended that we place a trash bag in the tennis court garbage can. Ron suggested a 10-gallon bag.
- **People swimming laps:** A Board member found that younger kids were jumping into the pool when adults were trying to swim laps. This situation was reviewed by the Board and Ron suggested that we need to place some signs up which suggest that Families take responsibility for their kids' action and respect each other when using the pool.
- **Next Board meeting time/location:** Jim will check to see if Dolphin Head Rec Center, the Plantation House or the Spring Lake Pavilion is available for our next meeting. Ron motioned to change the meeting time to 4pm. Cindy 2nd and all agreed.

Meeting Adjourned: Jim made the motion to end the meeting and Cindy seconded it. All were in favor. The meeting was adjourned at 6:09pm.

Next Meeting:

- Our next regular Board meeting is Sunday, 7/11/21 @ 4pm. Location will be sent out to the Board members.

Respectively submitted,

James B. Slavetskias

Secretary, CPPA