

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 2/09/20 @ 5:00 pm

Location: Dolphin Head Rec Center

Attendees:

Judy White, President

Bob White, Treasurer

Jim Slavetskias, Secretary

Jay Owen, Board member

George Westerfield – Board Member

Ron Zmuda, CPPA Member

Cindy Taylor – Vice President

Call to Order: The meeting was called to order by Judy at 5:12pm

December Minutes: Jim made a motion to approve the minutes of 12/8/19; the motion was seconded by Bob. The motion carried.

December 2019/January 2020 Financials:

- **Budget:**
 - Bob reported that **December 2019 income** was above budget by \$6.37, expenses were over budget by \$219.09. This was due to the need to change the security code. **Year-to-date 2019 income** was over budget by \$925.88, expenses were \$3,124.44 under budget and net income exceeded budget by \$4,050.32.
 - The checking account at the end of December has \$7,657.71; the Reserve has \$22,981.55.
 - Bob reported that **January 2020 income** was above budget by \$11,390.78, expenses were under budget by \$1,132.06. **Year-to-date 2020 income** was over budget by \$11,390.78, expenses were \$1,132.06 under budget and net income exceeded budget by \$12,522.84.
 - The checking account at the end of January has \$16,339.55; the Reserve has \$22,981.55.
 - The December 2019/January 2020 financial reports, budget vs actual, will be posted to the website.
 - Bob requested that the updated reserve analysis draft be postponed.
- **Status of Assessment Collection:** In 2019 our attorney had placed liens on 2 properties. Starting in 2020, ninety-five (95) properties have paid their assessments. That leaves 145 properties to go. Payments are slightly slower than last year.
- **2020 Banking:**

Bob motioned that he move the reserve money from Coastal States Bank (current interest rate 0.10%) to a money market account at First Internet Bank (current interest rate 1.8%). George seconded the motion, and all were in favor. Paperwork was signed and sealed to complete this transaction.
- **2019 Audit:**

Bob was going to approach the same volunteer group that completed our 2018 audit. Cindy motioned to accept, and Jay seconded with all in favor.

Maintenance and Landscaping:

- **Tennis Courts:** Bob reported that Stuart installed a new lock system on one tennis court gate. An issue has come up that before you put in the code to open the lock you need to press the

clear key (C) before entering the code. Bob will work with Stuart to create a sign for both gates. The other lock will be installed shortly.

- **Landscape:** All looks good per George.
- **Irrigation System:** No new information presented.
- **Pool operation and service contract:** A discussion occurred on the operation of the pool pump in the off season. Ron did a review of the DHEC rules and did not find that the pump had to run 24/7 during the off season. He suggested that we install a timer to shut down the pump about 14 hours per day which would have the pump come on for 8 hours. Ron will investigate the cost to install a good digital timer, with battery backup. This timer would then be able to come back on automatically starting April 1, 2020 for 24/7 in-season operation. Ron will present at the next Board meeting his findings and quote to complete the work. Bob reported that our pool service in the off season is 3 times per week. This will remain as contracted.

Covenants and By-Laws Review Committee:

This item was tabled.

Pool Furniture Replacement:

- Judy provided the Board with an update on the delivery of the new pool furniture. It should be here by 4/1/2020. It was suggested that the old furniture not be donated to St. Francis Thrift shop until the new furniture arrives. St. Francis will pick up the old furniture after the new arrives.

Other Business:

- Ron reported that the pickleball courts are being used on a regular basis. At times there are people waiting in line to utilize the two (2) pickle ball courts.
- Bob suggested that we shop our liability, wind and hail insurance. Cindy will review if any issues exist with multiple brokers being approached. Jim will wait to hear from Cindy before approaching a couple brokers.
- Talking points for the annual meeting were discussed. Cindy will coordinate with Judy on the items covered in 2019. Items suggested are internet access at the pool, web site, welcome letter and new furniture. Some items happening in 2020: new lock system for the tennis courts, reduction of electric use for pool pump during off season and insurance review.

Next Meeting: The annual meeting is scheduled for Saturday, 2/22/2020 at 10am at Dolphin Head Recreation Center. Jim will pick-up the key and work with people to set up tables and chairs. He will also pick-up coffee and donuts for the annual meeting.

Our next regular Board meeting will be Sunday, 3/8/20 @ 5pm; Jim has reserved The Dolphin Head Rec Center and will pick up the key.

Meeting Adjourned: Jim motioned to end the meeting and Jay seconded it. All were in favor. The meeting was adjourned at 6:26pm.