

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 5/16/21 @ 5:00 pm **Location:** Crooked Pond Pool & Virtual via Zoom.com

Attendees:

Cord Middleton - President - Zoom

Cindy Taylor, Treasurer

Jay Owen, Board Member

Jim Slavetskis, Secretary

Ron Zmuda – Vice President

George Westerfield, Board Member

Call to Order: The meeting was called to order by Cindy at 5:08pm.

April Meeting Minutes: Jay made a motion to accept the minutes of 4/11/2021. Ron seconded the motion and all approved.

April 2021 Financials:

- **Budget:**

- Cindy produced two financial reports. One showed April's budget vs. actual along with total Calendar Year and another displayed all months for comparison. Cindy reported that **April 2021 income** was over budget by \$361.67. April's expenses were under budget by \$688.45. **Year-to-date 2021 income** was under budget by \$3,190.90, expenses were \$4,648.53 under budget and net income was over budget by \$4,648.53.
- The First Internet Bank account is at \$28,226.65 and the Coastal States Bank is at \$28,991.55 for a total of \$57,218.20. Operating Funds are \$41,906.49 and the reserve Fund is \$15,311.71 for a total of \$57,218.20.

- **Status of Assessment Collection:** There are 29 properties outstanding. Cindy will send out an email reminding the owners that come 5/31/2021 their assessment will become overdue, and the first penalty will be assessed on June 1. Cindy will send out to 2 of these owners, by mail, because an email address is not listed for the owner of the property.

- **Pool & Tennis/Pickleball Courts:**

- **Landscape:** Nothing new to report.
- **Irrigation/water System:** Nothing new to report.
- **Security System/fob/camera:** Cindy gave an update on the installation of the new security system. The latest reported by Custom is that it might be installed at the end of May. Exact schedule yet to be determined. Cindy has ordered 500 fobs (Friday, 5/14/2021) which should arrive on or about Monday 5/24/2021. Custom Security will have their person Donna train the Board members, who are available, in programming the fobs. Board members informed Cindy of their availability. Cindy will coordinate with Donna. Fob cost was \$380 plus etching of \$.50. Total before tax \$2,164.00.
- **Procedure for obtaining fobs:** Cindy will have a spreadsheet ready for use in recording the fob number, property address and its code. It was suggested to have Board members at the pool to pass out the fobs about 1 week prior to the system installation. Cindy suggested that property owners with ID's can pick up their fobs when Board members are at the pool for distribution. If the owner is not able to pick up the fob an email authorization must be sent to Cindy to validate who is authorized to pick up the fob. It was also suggested that if this does not work for owners, they can contact Cindy to pick up their fobs by appointment.

- **Pump Room:** Jim informed the Board that the pool pump leak has been fixed and is holding. The hoses were replaced with a new one along with a new nozzle. Jim has donated these to the CPPA. Jim also reported that he fixed the electrical panel cover which came off the panel and replaced a burned out light with a new LED flood light(also donated). Jim reported that the exhaust fan does not function in the pump room and the insulation is falling off the wall that backs up to the restrooms. Ron suggested that he would take it on to obtain Styrofoam insulation and secure to the 2x4 studs in the room. Jay said that he would review the rules for the exhaust fan and let Jim know, to replace the fan and/or the controls, as necessary. Jay thought that the exhaust fan should be running 24/7.
- **Pickleball update:** Ron said that he reviewed the net again and found that it is not necessary at this point to replace it. A discussion took place about the possibility to complete a survey of members, at the time the fobs are distributed, to determine the use of the pickleball courts and other matters. Cindy requested any Board member who had suggested questions for the survey be forwarded to her and would put together a sample questionnaire.

Other Business:

- **Picnic tables:** It was suggested that another 2 picnic tables be purchased and place between the courts and the pool entry way. Ron will see if more tables were available from Grayco's where the last one was purchased for \$143.78. Once purchased Ron and George will decide for delivery and placement.
- **Possible survey of members:** See above under Pickleball update.
- **Birthday parties:** Two (2) birthday parties were held with no problems reported. Cindy will make a sign to place between the bathrooms outlining the responsibilities for parties.

Meeting Adjourned: Cindy made the motion to end the meeting and Jay seconded it. All were in favor. The meeting was adjourned at 6:12pm.

Next Meeting:

- Our next regular Board meeting is Sunday, 6/13/21 @ 5pm. This meeting will be held at the pool. If the weather does not cooperate then a virtual meeting can take place.

Respectively submitted,

James B. Slavetskias

Secretary, CPPA