

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 05/05/19 @ 5:00 pm **Location:** Spring Lake Pavilion

Attendees:

Judy White, President

George Westerfield, Director

Cindy Taylor, Vice President

Stuart Cox, Maintenance/Facilities Director

Bob White, Treasurer

Cord Middleton, Past President

Jim Slavetskis Secretary

Call to Order: The meeting was called to order by Judy at 5:08pm

April Minutes: Bob made a motion to approve the minutes of 04/07/19; the motion was seconded by Stuart. The motion carried. Cindy will remove the draft copy of the minutes from the website and replace them with the approved minutes.

April 2019 Financials:

- **Budget:**
 - Bob reported that April income was slightly below budget by \$67.38 (1.3%), expenses were under-budget by \$147.78 (6.8%) and net income of \$2,920.03 exceeded budget by \$80.40 (2.8%). Year-to-date income exceeded budget by \$1,484.64 (4.16%), expenses were \$1,285.81 (11.5%) under budget and net income exceeded budget by \$2,770.45 (11.3%).
 - YTD Printing & Postage is overbudget due to the purchase of 'forever' stamps prior to their 10% price increase, YTD Office Supplies & Software is over budget due to purchase of envelopes for invoice mailing and Telephone was due to payment of May's bill in April.
 - The checking account has \$31,015.15 and the Reserve has \$19,076.03_
 - The financial report, budget vs actual, will be posted to the website.
 - Bob mentioned that he hopes to have an analysis completed of the Reserve by the next Board meeting in June. The last one was completed 2 years ago.
- **Status of Assessment Collection:** As of today (05/05/19), 92% of assessments have been collected; payment from 19 owners (lots) has not been received yet. It is expected that assessments will not be collected from at least 2 owners in CY2019 due to 1 bankruptcy and 1 estate issue.

Maintenance and Landscaping:

- **Gate Repairs:** The gate hinges were replaced and caps were able to be found and ordered. The gate lock has loose bolts which need to be repaired by Custom Security. Judy will call and have repaired.
- **Tennis Courts:** Due to the poor condition of the bench in the tennis court area, Judy requested that the existing bench be replaced in the court area. Stuart and George both commented on the use, by kids, of skateboards on the courts and also inside the pool area. There was some feedback that the kids were rude to an individual which asked them to stop. There are posted signs for no use of skateboards.
- **Entrance Signage:** Cord will obtain quotes for some new signage. One will be installed at the Tennis Courts which says "Members & Guests Only". Another sign will say that the courts are "Monitored by security cameras".
- **Handicap Signage:** Stuart will order and install 2 handicap signs (approximately 12x18 inches) with post for the handicap parking spaces.
- **Bathrooms:** The cleaners now have a key to the paper towel holders so the issue with leaving paper towels on the top of the holders is fixed.

- **Sago Palms in pots:** George mentioned that he could obtain two sago palms in pots from the High School. He will make arrangements to get them to the pool entrance area.
- **Mulch:** Cord recommended that a mulch or pine straw be placed in the entrance to the pool area. George said that he can obtain mulch from the HHPPOA. George will coordinate with Stuart on the placement.

Covenants and By-Laws Review Committee: The committee (Cindy Taylor, Tom Stepke and Bob White) met to review the covenants and by-laws. Cindy provided an update on the progress of their review. She will provide a draft of the additions/revisions proposed by the Committee to the Board. This should take place for the June Board meeting.

Website Access: Cindy addressed the topic of 'Website access from different devices'. This item was brought up at the April meeting in response to a member question/concern.

Cindy reported that Bob had verified he could access the website (www.crookedpond.net) from his Mac computer and Cindy had verified the website could be accessed by both an iPad and iPhone. The website page on an iPad looks the same as on a desktop or laptop device. If the website on an iPhone does not display the menu choices horizontally as on the other devices, merely select the 3 horizontal white lines at the top right of the screen to display the menu listing each section. Cindy did not have access to an android device so stated I could not verify whether the website could be accessed by an android device.

Cindy will writeup the process to gain access to update the web site and provide to the Board. This procedure will likely only be available to a hand full of Board members for use in case Cindy is not available.

Other Business

Security System: The system was tripped off in October and has now been re-set. This system has motion sensors which monitor the pool area for off hour intrusion. If motion is sensed it sends an alarm to the HHP Security. Judy will request quotes and recommendations from Custom Security for a better monitoring system of cameras for the tennis court area. This information will be brought back to the Board for review.

Pool Wi-Fi Access: Bob set up the router at the pool so members and their guests can use Wi-Fi while at the pool. The Wi-Fi name would be CPPA-Guest and the password would be double the code. An example is: if the code to gain access to the pool is 1234 then the password for the Wi-Fi would be 12341234. It was motioned by Cindy to allow this access to occur and seconded by Bob. Cindy will post an announcement regarding this new amenity on the website.

Next Meeting: Sunday, 06/09 @ 5pm; Jim has reserved the Plantation House and will pick up the key.

The other scheduled meetings are as follows:

July 7th at The Plantation House

August 4th at The Plantation House

September 8th at The Plantation House.

Cindy will post meeting info on the website.

Meeting Adjourned: Stuart motioned to end the meeting and George seconded it. The meeting was adjourned at 6:15pm.