

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 3/08/20 @ 5:00 pm

Location: Dolphin Head Rec Center

Attendees:

Cindy Taylor, President

Bob White, Treasurer

Jim Slavetskias, Secretary

Jay Owen, Board member

George Westerfield, Board Member

Ron Zmuda, Board Member

Cord Middleton, Board Member

Stuart Cox, Director of Maint.

Call to Order: The meeting was called to order by Cindy at 5:03pm.

December Minutes: Bob had comments on both the 2/9/2020 (regular Board Meeting) and the 2/22/2020 (Annual Meeting) minutes. They were passed along to Jim to modify the minutes. Jim made a motion to modify the minutes of both meetings and then send out to all Board members for approval. All Board members present approved the process.

Election of Board Members and officers for 2020:

Jay Owen volunteered to take the Vice President position. Cord Middleton was to stay as a Board Member. A unanimous vote was taken on the approval of Board Members and Officers.

February 2020 Financials:

- **Budget:**

- Bob reported that **February 2020 income** was below budget by \$11,671.60, expenses were under budget by \$1,068.75. **Year-to-date 2020 income** was under budget by \$280.82, expenses were \$2,200.81 under budget and net income exceeded budget by \$1,919.99.
- The checking account at the end of February has \$37,585.70; \$15,000.00 of which is being transferred to the First Internet Bank of Indiana reserve account; the First Internet Bank Money Market account has \$5,000.00 of reserves; the Coastal States Bank Reserve account has \$2,981.55. The balance of the Coastal States Bank Reserve account is being transferred from Coastal States Bank to the First Internet Bank account. The Coastal States Bank Reserve account will then be closed.
- The February 2020 financial reports, budget vs actual, will be posted to the website.
- Bob requested that the updated reserve analysis draft be postponed.

- **Status of Assessment Collection:** In 2019 our attorney had placed liens on 2 properties which are still in effect. As of 3/8/2020, one hundred forty-one (141) properties have paid their assessments. That leaves 99 properties to go. Payments are slightly higher than last year. One member over paid the 2020 assessment and Bob credited the over payment to monies owed in 2019.

- **2019 Audit:**

Bob approached the same volunteer group that completed our 2018 audit. They agreed to do the 2019 audit. He will follow up with them on the various documents that they will need to complete the 2019 audit.

- **Insurance quotes:**

Bob will send Jim the latest insurance policies to obtain quotes.

Maintenance and Landscaping:

- **Tennis Courts:** Stuart reported that the second lock was not installed as yet. He hopes to get it completed shortly. Two new signs are available to be installed. Ron requested that 12"x12" pavers be placed below the picnic table legs to keep them from sinking in the ground. All were in favor to complete this task. Ron will follow up.
- **Landscape:** George reported that nothing is new with the landscaping.
- **Irrigation System:** No new information presented.
- **Pool operation and service contract:** Ron reported that the pool pump timer has been set for the pump to come on at 8am and go off at 6pm in the off season. Come April 1, 2020 when the pool is expected to open, the timer will allow the pump to operate 24/7. Ron reviewed the Year-Round Pool quote with the Board. It is much more expensive than the existing Clearwater contract monthly price. We will remain with Clearwater for the pool service under a month by month contract extension. Ron discussed some additional items that were brought up by Year-Round Pool. Additional items were either required or the existing equipment was in poor shape and should be replaced. They were the safety hook, the extendable pole with a fixed length (instead of the extendable one), throw ring and throw rope. A float part also was in question. Ron will follow up with pricing and get back to Bob/Cindy. They also suggested that the pool signage be replaced and updated. It should read open from sunrise to sunset. It was suggested and agreed that it will read 8am to sunset.
- **Pool deck resurfacing:** Stuart suggested that the pool deck needs to be cleaned and resealed. He was planning to prepare the surface and then utilize the same material that was used before by the pool contractor that did the work back in 2018. Jay said that he spoke with a DHEC representative, Dave Payne, who suggested that a change order to DHEC might be required to complete this task. Further investigation of the regulations would be required. Jay said he would investigate. Stuart was concerned with timing, because April 1 is approaching.

Covenants and By-Laws Review Committee:

- Cindy updated the Board on the draft amendment sent out to the Board members for their review. Extensive discussion took place. Cindy/Bob will meet with the attorney to determine the legality and language of the amendment and what would be required to go forward. Bob reviewed the 240 billable homes. There are 239 homes built on single lots and 1 house was built on 2 lots.

Pool Furniture Replacement:

- Bob provided the Board with an update on the delivery of the new pool furniture. It should be here a week before the anticipated pool opening date of 4/1/2020. Ron will coordinate with St. Francis to pick up the old furniture after the new arrives.

Other Business:

- George asked if the tennis court net, on the pickleball court area be lowered to keep the pickleballs from going under the tennis court net. Bob did not think so because of the regulation for the center of the tennis court net needs to be tied and must be lower than the ends. This will not allow the tennis nets to be lowered.

Next Meeting:

Our next regular Board meeting will be Sunday, 4/5/20 @ 5pm; Jim has reserved The Dolphin Head Rec Center and will pick up the key.

Meeting Adjourned: Jim motioned to end the meeting and Jay seconded it. All were in favor. The meeting was adjourned at 6:00pm.