

## Crooked Pond Pool Association Board Meeting Minutes

**Meeting Date/Time:** Sunday, 5/17/20 @ 5:00 pm      **Location:** Virtual via Zoom.com

### **Attendees:**

Cindy Taylor, President	Cord Middleton, Board Member
Jim Slavetskaskas, Secretary	Jay Owen, Vice President
George Westerfield, Board Member	Ron Zmuda, Board Member

**Call to Order:** The meeting was called to order by Cindy at 5:00pm.

**April Meeting Minutes:** George motioned to accept the 4/5/2020 minutes. Cord seconded and all approved.

### **April 2020 Financials:**

- **Budget:**
  - Cindy produced two financial reports. One with just April's budget vs. actual along with total Calendar year and another with the previous months showing also. Cindy reported that **April 2020 income** was above budget by \$1,941.33, expenses were over budget by \$154.41. Cindy commented that we were over on expenses due to \$776.00 March pool maintenance contract payment paid in April. **Year-to-date 2020 income** was under budget by \$1,713.28, expenses were \$2,328.29 under budget and net income was over budget by \$615.01.
  - The First Internet Bank account is at \$25,050.61 and the Coastal States Bank is at \$25,126.27 for a Total of \$50,176.88.
- **Status of Assessment Collection:** As of 4/30/2020 - 21 properties have not paid which amounts to \$3,570.00. Ninety-one per cent (91%) of the properties have paid.
- **2019 Audit:**

Cindy reported that Jim Jumpeter and Tom Stepke have all the documents and should have the audit completed by the end of May.
- **Insurance:**

Jim received a response from Carolina Heritage Insurance that the policies that we are within line. Jim has it set to go out for bid in September with the agent. Cindy will update the web site with the current policies.

### **Pool & Tennis/Pickleball Courts:**

- **Pool equipment:** The pumps are running about 12 hours per day with the pool closed. Once it is opened, they will run 24/7. The electric bill has been reduced since mid-March by \$218.35.
- **Landscape:** George reported that nothing is new with the landscaping. Ron said that it looks like there are some fire ants near the tennis courts. George will review and treat them
- **Pool Furniture:** Delivered on April 17<sup>th</sup>. 20 lounge chairs, 12 chairs for the tables and 5 umbrellas. There was some discussion on the number of chairs that were purchased and the 5 tables that existed. A review of the number of chairs needed would take place.

- **Irrigation System:** Jim replaced 2 heads and pipe extensions. The new landscape contractor replaced a tee in the line. The old system had a metal pipe in the tee that corroded and broke the tee. Jim will review the programming of the 5 zones that exist in the system Jim needs to review the control valves for operation. It looks like the grass area sprinklers can be made functional by programming. Jim will review and discuss with George on the operation. It was agreed that the grass should be watered twice a week.
- **Tennis Courts:** Ron reported that the tennis court net on the pickleball court side is in bad shape and suggests that it be replaced. Ron will get the information to Cindy to order through her account on Amazon Prime to save the shipping cost. The estimated cost was about \$160.00 for the net.
- **Rest Room door locks:** Cindy reported that Les replaced the door locks with a code operated system He also placed a latch on the inside of the door to maintain privacy when in use. The code was set the same as the pool gate code.

### **Old Business:**

- **Pool closure:** The pool is closed due to the covid-19 issue. Previously it was decided to follow what the HHPPOA decides for the Spring Lake Pool. A Board meeting for the HHPPOA was expected about May 25<sup>th</sup>. We will review what comes out of this meeting and our Board will convene after the HHPPOA regulations come out. A discussion took place on the Interim Guidelines for Re-opening Public Swimming Pools issued by the State. A concern was the cost associated with trying to implement all items of the guidelines.
- **Landscape Services:** Jim reviewed his thoughts on the contractor's work. He seemed to be doing fine at this point with the grass mowing, debris removal and blowing of the leaves.
- **Maintenance Services:** Board members discussed how maintenance will be completed as issues come up. It was thought that we will try to complete the simple tasks if a Board member or a CPPA member was available and willing to do so. If the task is too much, then a contractor would be solicited to undertake the task. This contractor would be licensed and insured.

### **New Business:**

#### **Treasurer Position:**

The Board members reviewed some options for filling the Treasurers position, since Bob White has resigned. Each Board member was asked to bring ideas to the next Board meeting.

**Meeting Adjourned:** George motioned to end the meeting and Jim seconded it. All were in favor. The meeting was adjourned at 6:25pm.

#### **Next Meeting:**

Our next regular Board meeting will be Sunday, 6/14/20 @ 5pm; Jim has reserved Dolphin Head Rec Center and will pick up the key. If the Covid-19 issue is not resolved relative to group gatherings, we will meet by a virtual Zoom.com meeting.