

Crooked Pond Pool Association Board Meeting Minutes

Meeting Date/Time: Sunday, 10/13/19 @ 5:00 pm **Location:** Dolphin Head Recreation

Attendees:

Judy White, President

Cindy Taylor, Vice President

Bob White, Treasurer

Jim Slavetskias, Secretary

Jay Owen, Board member

George Westerfield, Director

Stuart Cox, Maintenance

Sherry Westerfield, CPPA Member

Ron Zmuda, CPPA Member

Louise Zmuda, CPPA Member

Call to Order: The meeting was called to order by Judy at 5:04pm

September Minutes: Jay made a motion to approve the minutes of 9/15/19; the motion was seconded by Cindy. The motion carried.

September 2019 Financials:

- **Budget:**
 - Bob reported that **September income** was above budget by \$189.09, expenses were under budget by \$1,402.11. **Year-to-date income** was over budget by \$916.61, expenses were \$2,339.75 under budget and net income exceeded budget by \$3,256.36.
 - The checking account has \$19,787.03; the CD account and Reserve has \$22,975.98.
 - The financial report, budget vs actual, will be posted to the website.
 - Bob requested that the updated reserve analysis draft be postponed for further review.
- **Status of Assessment Collection:** As of today (10/13/19), payment from 1 owner (lot) for 2019 has not been received. The attorney sent a demand letter to the delinquent owner for payment. One offender was still outstanding for 2018 but has paid the 2019 assessment.

2020 Proposed Budget:

- Bob reviewed how he developed the 2020 proposed budget and reviewed the spreadsheet. Discussion took place in answering questions. Bob motioned to approve the 2020 proposed budget; Jay seconded the motion and All were in favor.

Maintenance and Landscaping:

- **Tennis Courts:** Bob previously purchased a new lock system but has not been installed just yet. Bob suggested that once the lock is installed that a plexiglass cover will need to be installed so that people cannot reach through and unlock the gate. He will coordinate with Stuart and Ron to install the lock by the end of the week. Stuart will obtain the plexiglass to keep people from reaching through to manually move the handle to open the gate.
- **Mulch:** George said that mulch is complete. George also mentioned that he might have access to some additional plants. Once available he will connect with Stuart to look at placement.
- **Irrigation System:** Stuart mentioned that the system is not operational; at this point, since he shut it off when there was an issue previously. Needs to be evaluated for the problem.
- **Pool:** Pool will be closed by end of day 10/31/19. Bathrooms will be closed at that time also. Stuart will coordinate with the pool maintenance company to provide them a new code for the pool area.

Covenants and By-Laws Review Committee:

Nothing new on the progress. At the last meeting Cindy provided an update on the draft of the additions/revisions proposed by the Committee to the Board. Cindy completed another review of the covenants and by-laws for accuracy and completeness. Cindy will work with Bob on the further review and attorney review/questions to determine the next steps. Everyone agreed that this process will continue forward. The covenants will be reviewed at the December 8th meeting.

Pool Furniture Replacement:

- Judy provided the Board with a summary spreadsheet of the firm quotes to replace some furniture at the pool. Judy obtained firm quotes for 20 lounge chairs, 12 chairs and 3 umbrellas.
- Jay motioned to purchase new furniture as listed on Judy's spreadsheet, Jim seconded and all were in favor.
- Bob motioned to fund the furniture replacement through the reserve account. Jay seconded and all were in favor.
- Judy will find out the actual warranty, ordering lead time and restrictions (if any) on colors. Final order will be made once the above information is obtained and reviewed by the Board.

Other Business:

- Discussion took place about the usage of the pickleball court. It is getting busy with pickleball users. It was suggested that another pickleball court be made on the same tennis court where the existing pickleball court is located. That way there is still always a tennis court available for use at the same time. Bob motioned to spend up to \$1,000.00 to create the striping and net equipment; It was seconded by George and All were in favor. The Board requested that Ron coordinate the stripping and net purchase on it's behalf.
- Bob and Judy will be out of the country from October 22, 2019 through November 16, 2019.
- Cindy will work with Bob on payments that will be due when Bob is gone. Bob provided Cindy with the process for making payments.
- Discussion was held about sending a letter out, through the Yahoo account, to the general membership to tell them of the closing of the pool (end of day on 10/31/19), bathrooms will be locked, Tennis Courts remain open and if anyone would like to run for the Board. Cindy will send Jim a copy of the letter that went out last year.

Pool Party: At a previous meeting a discussion occurred relative to the number of people that can be in the pool area. The maximum number of occupants that can be in the pool are 30. This is listed under the Pool Rules signage.

Next Meeting: Sunday, 12/8/19 @ 5pm; Jim has reserved The Spring Lake Pavilion and will pick up the key.

No additional meetings are scheduled for 2019.

Jim will go to the scheduling office to see about scheduling the 2020 meetings on the second Sunday of each month. He will also book the Dolphin Head Recreation Center for the annual meeting which will be scheduled for February 22, 2020.

Cindy will post meeting info on the website.

Meeting Adjourned: Bob motioned to end the meeting and Cindy seconded it. All were in favor. The meeting was adjourned at 6:20pm.